

Meeting Minutes

Date: **February 10th 2016**
Time: From 10:30 AM to Noon
Location: Utah State DEQ Multi Agency Office Building, Room 1015
Address: 195 N 1950 W, Salt Lake City, Utah

Mission Statement: The Utah Storm Water Advisory Committee will coordinate efforts to reduce storm water pollution and provide adequate flood control. The committee will jointly review governing regulations, disseminate information to enhance compliance with those regulated, promote effective storm water management training, and assist local municipalities and other interested parties to implement best management practices, consistent with their individual needs and resources. The committee will also review any proposed storm water regulations to assess potential impacts on the regulated community.

1. Welcome to the USWAC members and introductions:
2. USWAC membership roster:
 - a. The roster sheets are organized by County Coalitions, DWQ representatives, consultants, contractors, and members of the public: *Ashley went over the setting of the emails using Google Drive. All the emails with attached minutes and agendas are attached to the email from the USWAC gmail account. If some of the members are not receiving the agenda or minutes, they will need to check with him.*

ACTION ITEMS

3. Review and approval of the minutes from the **January 13th 2016** meeting. *Paul Taylor made a comment to revise the RSI calendar and revise the year shown as 2015 instead of 2016. With these changes to the minutes, Paul Taylor made a motion to approve the minutes with the corrections noted before. Clay Bodily seconded the motion. The approved of the minutes from the January 13th 2016 meeting were approved unanimously.*
4. Review and approval of the 2016 Budget: *Ashley went over the proposed budget and asked the members for additional comments. There were not more comments.*

DISCUSSION ITEMS

5. RSI Training Calendar for the year 2016

- a. Update on RSI Training Classes for the year 2016. *Dates have been corrected on the attached schedule.*

REPORT ITEMS

6. State of Utah Updates:

- a. DWQ Programs and EPA by Jeff Studenka: *Jeff and Harry were attending a training class and could not attend the USWAC meeting.*
- b. Municipal Program by Rhonda Thiele: *Rhonda reported that the Small MS4 General Permit is done and being reviewed by Jeff Studenka. The next step will be the approval and signature by Walt Baker. The public comments were not significant so the final version of the permit is ready to be signed and approved. All the MS4s will be notified via email. Rhonda commented that most of the public comments were very similar in nature. The SWMP will need to be updated and submitted to the DWQ within 180 days from the day the General Permit gets adopted. Technically, the SWMP should be amended every year to implement updates and upgrades addressing the measurable goals. Based on this fact, modifying the SWMP should not be complicated. If the agency wants to remove a BMP, the Permittee will need to submit a request for the removal of the BMP with a brief statement addressing why the change is taking place. Amending an SOP is something that does not need to be run by the DWQ. SOPs are more related to tasks and it should be amended by the agencies as they implement those practices. Rhonda explained that she prefers an electronic submittal and a hard copy in a binder. Every time the MS4 updates the SWMP, these changes need to be reflected on the agencies website and made available to the public. Rhonda added that Cache County may be having audits coming up soon.*
- c. Industrial Program by Mike George: *Mike commented that the subcommittee is planning to start meeting after the USWAC meeting and start organizing SOPs and guidelines related to the Industrial Activity Notice Of Intent and what is required as part of this permit.*
- d. Construction Program by Harry Campbell: *Ryan Taylor went over a template for construction inspection of Common Development projects. The template is very simple and easy to follow. Ryan and Harry are open for suggestions and recommendations as needed to make this inspection form even better. Paul Taylor commented about the fines from Notices Of Violations (NOV) could be used by the county storm water coalitions for mitigating the environmental impact to the agency.*
- e. Storm Water Program by Jeanne Riley: *Jeanne complemented the participation of all the USWAC members who submitted comments during the public notice stage of the Small MS4 General Permit. She added that the DWQ is available to provide training at the coalition meetings and other regional events.*

- f. Storm Water Program by Monique Rodriguez: *No comments*
 - g. Groundwater Protection by Candace Cade or Brianna Ariotti: *No comments.*
 - h. Public Outreach by Frances Barnard: *Frances reminded everybody that she is available to help agencies to prepare for an audit and bring their MS4 Programs into compliance.*
7. USWAC Subcommittees Updates:
- a. Industrial - Subcom. chair Nestor Gallo ngallo@afcity.net: *Nestor commented that starting next month, the subcommittee is going to start meeting with Mike George after the USWAC meeting. It was recommended to invite at least one member of each subcommittee. The first meeting will take place next month after the USWAC meeting. Lunch will be provided.*
 - b. Post Construction - Subcom. chair Tom Beesley: *Tom commented that he has receiving comments from members of the USWAC. He suggested to review the documents and send comments and feedback to him. His email address is tbeesley@rivertoncity.com. The goal is to have a final document ready for adoption next month.*
 - c. R.S.I. Program - Subcom. chair Paul Taylor (see attached RSI Training Calendar): *Paul went over the RSI Training class schedule. The program is keeping up with the demand.*
 - d. R.S.R. Program: *Dan Woodbury commented that Trace is planning to start teaching an RSR Training class. The template is ready for comments and they invite the USWAC members to participate and provide some feedback to the Trace who is the chairman of this committee. Harry Campbell has the template. Nestor requested a copy of the template so it can uploaded to the website.*
 - e. Education and Training Program: *the Chairman of this subcommittee is the current USWAC Chairman and the idea was to coordinate any request for training from the coalitions to the DWQ Team. Training requests may be directed to the State program managers.*
8. APWA News and Updates by Trace Robinson: *Trace was not present. Tyler Shelley reminded the USWAC members about the benefits of being an APWA member.*
9. Stormwater Coalitions News and Updates:
- a. Cache County: *The coalition hosted an RSI Training class. The coalition is working on a checklist to help all the members to be in compliance with Small MS4 General Permit. The coalition is also preparing for the upcoming Water Fair.*
 - b. Davis County: *The coalition is going over the 10 most common problems with the inspection of construction sites. They are also working on how to address the Common Development Plan Permit.*

- c. Salt Lake County: *Salt Lake County sponsored a CISEC training class. They are also planning to host a couple of RSI Training classes coming up. The coalition is planning to increase their public outreach and education program with new TV ads. There will be an additional CISEC training*
 - d. Utah County: *RSI training class coming up. The coalition is planning to send an RFP to hire a consultant to prepare LID BMPs standard drawings and technical specifications.*
 - e. Washington County: *No comments.*
 - f. Weber County: *Frances Bernards visited some of the agencies and her review is helping a lot of the agencies to update their programs. They also had a contractor training meeting.*
 - g. Utah Department Of Transportation: *Rod Hess went over the rules about the submittal of an NOT. He is coordinating this process with Harry Campbell. UDOT is responsible for the permit and the General Contractor is the site operator. UDOT hosted a construction and management training class which includes a certification on environmental pollution prevention. Documentation of these training classes includes the agenda and an attendance sheet. Rhonda asked about the process for keeping track of these training classes taken place in Region 2. The training classes are being coordinate by the UDOT Complex.*
10. Other topics/ business: *Ashley is working with Harry Campbell and Angela Richey, from the APWA Utah Chapter to implement a program and issue CEUs for training classes.*
11. Public comments or questions:
12. Adjourn to advisement/ subcommittees and collaborative business:
13. Next meeting: Wednesday **March 9th 2016** at 10:30 AM.

Note: *Copies of the USWAC meeting agendas, minutes, presentations, forms and RSI information are available at the following link: www.uswac.org*

RSI 2016 Training Calendar

Coalition	Max. Capacity	Date	Location	Instructor
Davis County	50	3/16/2016	10 East Center St., North Salt Lake	Blane Frandsen
Washington County	50	3/23-24/2016	AGC of Utah, 230 North 1680 East #B1, St. George	Ken Bricker
Salt Lake County	55	4/12/2016	12526 South 4150 West, Riverton	Trace Robinson
Utah County	50	5/4/2016	Utah County Court House	Ryan Taylor
Washington County	25	6/22-23/2016	AGC of Utah, 230 North 1680 East #B1, St. George	Ken Bricker
Weber County	50	August	2380 Washington Blvd., Ogden	Blane Frandsen
Washington County	25	9/21-22/2016	AGC of Utah, 230 North 1680 East #B1, St. George	Ken Bricker
Sandy City	70	10/3/2016	10000 Centennial Parkway, Sandy	Dan Woodbury
Utah County	50	10/12/2016	Utah County Court House	Ryan Taylor
Cache County	50	11/16/2016	450 North 1000 West, Logan	Bill Young
Washington County	25	12/14-15/2016	AGC of Utah, 230 North 1680 East #B1, St. George	Ken Bricker

Registration to attend the RSI Training Classes are available online only. This is the link:

<http://utah.apwa.net/AllEventList>

Check www.utah.apwa.net for updates and additional classes.