



THE CITY OF BLUFFDALE
JOB OPENING

Position Title: Storm Water / MS4 Compliance Inspector
Department: Engineering
Status: Part-Time (up to 25 hours per week)
Hourly Wage: \$16.48 - \$24.08
Closing Date: Open until filled with qualified candidate – 1st review Friday, June 7, 2019

Job Summary: Under the general direction of the City Engineer, this position is responsible for the inspection, administration and enforcement of the City's Utah Pollution Discharge Elimination System (UPDES) Municipal Separate Storm Sewer System (MS4) Permit and assists with public works project inspections.

MINIMUM QUALIFICATIONS

1. Education and Experience: High School Diploma or GED equivalent. Registered Storm Water Inspector (RSI) and Registered SWPPP Reviewer (RSR) Certifications or equivalent within 6 months of hire. Valid Utah Driver's License. Experience in the construction of storm drain, sewer, water, streets and other related municipal public works, or related construction preferred. Experience in storm water regulations or a related field in which interpretation and enforcement of environmental regulations was a primary responsibility. Previous experience conducting inspections is preferred. Experience as a storm water inspector highly desired.
2. Knowledge, Skills and Abilities: *Knowledge of* principles, practices and planning of storm water management techniques (erosion control, structural controls, Best Management Practices, spill response, etc.). *Knowledge of* local, state and federal regulations / ordinances related to storm water management. *Must be able to work well* with contractors and their crews. *Must understand safe work practices* and be familiar with OSHA regulations. *Knowledge of* Storm Drain systems and their functions, operations, management and routine maintenance needs. *Ability to* read and interpret plans and specifications. *Must be able to* keep accurate records. *Knowledge of* computer operations and applications. *Ability to* establish and maintain effective working relationships with developers, contractors, citizens, coworkers and supervisors while enforcing codes with firmness, tact, impartiality and diplomacy.

How to Apply: If interested, please submit a Bluffdale City Employment Application and resume to Bluffdale City Corporation, 2222 West 14400 South, Bluffdale, Utah 84065 or email to sthayer@bluffdale.com. An employment application may be downloaded online at www.bluffdale.com or picked up in person. This position is open until filled.

The City of Bluffdale is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, gender, sexual orientation, gender identity, religion, age, or disability.

BLUFFDALE CITY

Job Description

TITLE: Storm Water / MS₄ Compliance Inspector
DIVISION: Engineering

DEPARTMENT: Engineering
PAY GRADE: 16

GENERAL PURPOSE

Under the general direction of the City Engineer, responsible for the inspection, administration and enforcement of the City's Utah Pollution Discharge Elimination System (UPDES) Municipal Separate Storm Sewer System (MS₄) Permit and assists with public works project inspections.

ESSENTIAL FUNCTIONS

Performs field SWPPP inspections for the City on construction projects and enforces construction site runoff control regulations. Documents inspections with photos, check lists and forms in paper and electronic formats; maintains reporting system and databases for inspection tracking.

Ensures compliance with City, State and EPA codes, specifications and guidelines as required by the City Municipal code and Storm Water Management Plan, the State of Utah UPDES requirements.

Administers the UPDES Construction General Permit for Discharge to the City's Municipal Separate Storm Water System.

Maintains an up to date inventory of all land disturbance sites that require permitting. Manages the Land Disturbance Permit process.

Assists in SWPPP plan reviews and preconstruction and Development Review Committee (DRC) meetings.

Reads, understands and interprets field engineering plans and specifications. Attends preconstruction meetings.

Enforces regulations and assists with the City's maintenance pertaining to Post Construction Storm Water Management for private facilities.

Oversees the enforcement of ordinances and policies regarding Illicit Discharge Detection and Elimination and responds to other code violations related to storm water.

Assists with Public Education/Outreach regarding illicit discharge activities.

Coordinates and conducts field investigations and inspections of industrial and commercial operational compliance and post construction maintenance.

Assists storm water division with dry weather screening of outfalls, inspects for illicit discharge detection and elimination.

Responds to and investigates reports of illicit discharges and illegal dumping. Prepares detailed reports of containment activities and maintains records and files of emergency response incidents.

Performs related duties as assigned.

MINIMUM QUALIFICATIONS

1. EDUCATION AND EXPERIENCE:

- High School Diploma or GED equivalent
- Registered Storm Water Inspector (RSI) and Storm Water Pollution Prevention Plan Review (RSR) Certifications or equivalent within 6 months of hire.
- Valid Utah Driver's License
- Experience in the construction of storm drain, sewer, water, streets and other related municipal public works, or related construction preferred.
- Experience in storm water regulations or a related field in which interpretation and enforcement of environmental regulations was a primary responsibility.
- Previous experience conducting inspections is preferred. Experience as a storm water inspector highly desired.

2. KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of principles, practices and planning of storm water management techniques (erosion control, structural controls, Best Management Practices, spill response, etc.)
- Knowledge of local, state and federal regulations / ordinances related to storm water management.
- Must be able to work well with contractors and their crews. Must understand safe work practices and be familiar with OSHA regulations.
- Knowledge of Storm Drain systems and their functions, operations, management and routine maintenance needs.
- Ability to read and interpret plans and specifications.
- Must be able to keep accurate records. Knowledge of computer operations and applications.
- Ability to establish and maintain effective working relationships with developers, contractors, citizens, coworkers and supervisors while enforcing codes with firmness, tact, impartiality and diplomacy.

3. TOOLS AND EQUIPMENT USED:

Personal computer, including word processing, spreadsheets, and database software; engineering calculator; surveying equipment; motor vehicle; phone; mobile or portable radio.

4. WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be able to stand, walk, reach, climb and balance, stoop, kneel crouch or crawl, and lift up to 50 lbs. Inspections may involve walking over uneven terrain, crawling into trenches and working outdoors in all kinds of weather conditions.

The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, potentially hazardous chemicals.

DISCLAIMER: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities, requirements or knowledge, skills and abilities. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Storm Water / MS4 Compliance Inspector 2